



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

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Minutes of the Northwest Fire District Governing Board Special Meeting June 23, 2016

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I. Call to Order/Roll Call/Affirmation of Quorum

Attendee Name	Title	Status	Arrived
George Carter	Chairman	Present	
Bruce A. Kaplan	Vice Chair	Present	
Tim Clayton	Board Clerk	Excused	
David Talas	Board Member	Present	
Peg Green	Board Member	Present	

II. Salute to the Flag of the United States of America

George Carter led the Pledge of Allegiance to the Flag.

III. Presentation of Service Awards

The following NWFD employees received recognition for the following awards:

- David Gephart and the Finance Division were recognized by the Government Finance Officers Association (GFOA) for Excellence in Financial Reporting for 9th year in a row.
- Firefighter Paramedic Lucas Anderson and Firefighter EMT Daniel Zamora were recognized in May as the region's ALS and BLS Providers of the Year by Banner University Medical Center.

IV. Public Forum

No members of the public requested to speak at this time.

V. Consent Agenda

No consent items were included in the packet; there was no discussion.

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community

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Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

No reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

VII. Business

A. Information and Discussion on an Overview of the Bond Advisory Committee to Include the Overarching Objective, Team Make-Up, Process and Discussion Topics, Proposed Projects and Estimated Costs, the Bond Committee's Pending Recommendation, and the Potential Affects on the District's Tax Rate

Community Affairs Manager, Trina Motto, provided an overview of the Bond Committee. She stated the Bond Committee was established on March 22, 2016 by the NWFD Governing Board and was originally comprised of seven members. Jania Arnoldi was nominated Chair and Jason Stumm was nominated Vice-Chair. Mrs. Motto provided brief introductions of the Committee members and their various associations with the NWFD. The Bond Committee started with seven members and finished with six: Bonnie Medler, a NWFD resident, resigned due to an unforeseen change in her work schedule. Marsha Johnson, an NWFD resident, was brought in to replace Ms. Medler. At the second to last meeting of the Bond Committee, David Yamada advised the Committee he had accepted a job offer out of state and could no longer serve on the Committee. This announcement came too late in the process to replace Mr. Yamada.

The Bond Committee met every two weeks for approximately 2 hours over the course of two and a half months. The first meeting was held on April 6th and the following items were discussed: the Bond Committee's expectations, Open Meeting Law (OML) training (presented by Thomas Benavidez), historical perspectives of bonded projects and the reasons why the District is looking into bond projects. The next meeting was held on April 20th and the following items were discussed: accreditation, SOC, Strategic Plan and fire station locations. On May 4th, the Committee was presented with information regarding development in and around District, an overview on how the District operates from stations, response models, projected costs and the needs of the District. On May 18th, the following items were discussed: the bond process, the financial environment, the election process (presented by Paul Ulan), and a sense of where the Committee stands. The last meeting was held on June 1st and the following items were discussed: bond funded projects and their estimated costs, past elections results and current polling/results of District residents.

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Mrs. Motto provided an overview of potential six bond-funded projects. Information regarding those projects and costs were included in the packet with details covered in subsequent agenda items. The Bond Committee will provide their recommendation to the Governing Board at the June 28th meeting for a total of \$23.6 million. A brief discussion followed regarding the timeline on bond projects.

B. Information and Discussion on Growth Potentials in and Around the Northwest Fire District to Include Zoning, Projected Growth, and Development Opportunities as Presented by Ryan Mahoney, Planning Director with the Town of Marana

Ryan Mahoney, Director of Planning for the Town of Marana, was present to discuss growth potentials in and around the District. He discussed development opportunities and projected growth in the following areas:

- Dove Mountain West
- Tangerine Corridor
- Twin Peaks and I-10
- Ina and I-10
- Saguaro Bloom

A brief discussion followed regarding data collection after development is complete.

C. Presentation and Discussion of Projected Station Development Needs and Response Reliability Associated with the Bond Issuance Proposal

Assistant Chief Brad Bradley provided a presentation on projected station development and response reliability. The following items were discussed:

- Station 37 relocation and response times
- Station 39 and current travel times scenario
- Dove Mountain West station and projected growth
- Station 40 and response areas/times
- Stations 41 and 42
- Station 31 remodel
- Land donation/ property location
- Administration Center: building and process

A brief discussion followed regarding Station 39 and call volume.

D. Discussion, Presentation, and Overview of Past Election Results, Demographics of District Voters, and Current Polling of District Residents

Paul Ulan was present to discuss past election results, demographics of District voters, and current polling of District residents. The following items were discussed:

- Methodology
- Demographics
- Right direction- wrong track
- Level of property taxes
- Non-emergency services

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- How the District is funded
- Support for 21m bond
- Support or oppose a 15m packet
- Likelihood support for 21m bond
- Length of residency
- Vote by: age, level of education, and gender
- Own or rent
- Positive results

In response to Board Member Green's question, Paul stated \$21 million was polled for instead of \$23.6 million because there was not a good scope of the projects at that time due to a compressed time frame. He stated the remaining is merely interest.

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

No items were presented at this time.

IX. Adjournment

George Carter made the following motion, seconded by Peg Green and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING AT 8:02 P.M.

Minutes approved by the Northwest Fire District Board at its July 26, 2016, Regular Governing Board Meeting.

Tim Clayton, Board Clerk